

CRANS MONTANA FORUM

AFRICAN WOMEN'S FORUM

NOVEMBER 14 TO 16, 2019

BRUSSELS (BELGIUM)

REGISTRATION FORM

GOVERNMENT / ORGANISATION

Government / Organisation: _____

Address : _____

City : _____ ZIP Code : _____

Country : _____

PARTICIPANT

Mr. Mrs. Ms.

Surname : _____

First Name : _____

Title / Function : _____

Phone : _____ Fax : _____

Mobile : _____

Email : _____

Contact Person : _____

ADMINISTRATIVE COSTS

The « administrative costs » include for 1 participant (1) the access to the Forum and all technical services and benefits provided, (2) all food & beverages consumption on the occasion of Reception, Lunch and coffee-breaks as mentioned in the Program, (3) all documentation related to activities. (incl. VAT - meals cost EUR 300, VAT EUR 52,07)

ADMINISTRATIVE COSTS **EUR 550.-**
 1 participant

SIGNATURE :

PAYMENT

ONLINE REGISTRATION

You have the possibility to register and directly pay online on our website www.cmf.ch (securized payment system)

BANK TRANSFER

The Bank Transfer Costs are at the Participant's expense

Beneficiary : Crans Montana Forum SAM

Account n° : 16548.00343.00020292201.87

IBAN : MC58 1654.8003.4300.0202.9220.187

BIC/ SWIFT : CMCIMCM1BEC via CMCIFRPA

Bank name : Banque Européenne du Crédit Mutuel Monaco

Address : 8 rue Grimaldi – MC-98000-Monaco

CREDIT CARD

EUROCARD/MASTERCARD VISA AMEX

N°: _____

Expiration Date : _____

Card Verification Code : ___ __ (Mandatory)

Card Holder's Name : _____

Amount in Euros : _____

Date : _____

I authorize the Crans Montana Forum to debit my account for the payment of my participation (Administrative costs incl. VAT + fees 3% - credit card cost)

No refund will be made for cancellation. Should I be unable to attend the Forum, I will propose a Representative.

I have read and fully agree to all the registration terms and conditions.

SIGNATURE :

CONTACT

CRANS MONTANA FORUM

41, Avenue Hector Otto
 98000 Monaco

Tel. (+377) 9770.7000 - Fax. (+377) 9770.7040
info@montana30.org - www.cmf.ch

TERMS & CONDITIONS

FORUM'S VENUE AND DURATION

The Forum will be held in the lounges of :

Le Plaza Brussels
Adolphe Max Boulevard 118-126
1000 Brussels – BELGIUM
Phone : +32 22 78 01 00
www.leplaza-brussels.com

Activities will start on **Thursday November 14, 2019** in the afternoon and will end on **Saturday November 16, 2019** around 06:30 PM.

REGISTRATION

Official Personalities, Heads of State, Prime Ministers, Members of Government, their assistants, Members of Parliaments, Officials and assimilated functions are exceptionally exempted from the Registration fee to the Forum normally requested to the other participants.

They are however requested to pay a lump sum corresponding to the administrative costs only, related to their participation :

- Unlimited access to the Sessions as well as to all related Forum's activities as organised and stated in the Official Program
- All technical, identification, simultaneous translation and operating services etc.
- All documentation package related to the Forum
- Registration on the Official List of Participants
- All Meals and Receptions as stated in the Official Program
- Coffee Breaks as stated in the Official Program

LANGUAGES

The Forum' Sessions will be simultaneously translated into both **English** and **French**.

PAYMENT AND CREDIT CARD

Payment by credit card is a legally binding commitment in respect of the amounts and conditions as stated on the Registration form.

Choices selected on the Registration form entitle the Participant to the related services and he commits himself not to dispute his signature, give contrary instructions or any request for cancellation to the Company that issued the credit card.

VISA

Participants requiring an entry Visa for Belgium are invited to contact the competent consular services **as soon as possible**.

You will find further information at the following weblink:
<https://diplomatie.belgium.be/en/services/travel-to-belgium/visa-for-belgium>

1. Getting a Visa can take a long time. We advise you to start the process without delay.

2. Should you require an official invitation letter, please contact us at info@montana30.org

INSURANCE

It is the sole responsibility of the Participants, spouse and accompanying person to subscribe directly and at their own expense an insurance against illness, accident or injuries occurring before, throughout and after the Forum.

The Crans Montana Forum cannot be considered as a tour operator nor a travel agency nor a travel organizer. The Forum has no responsibilities of any kind and cannot be held accountable in any domain (health, accidents, security and people's safety) during national and international flights, ground transportation and stay in Belgium, and all direct and indirect activities during the stay in Belgium.

JURISDICTION

It is definitely accepted that any relation and/or agreement between the Crans Montana Forum and its Participants, Partners and Sponsors is governed by and construed in accordance with the laws of the Swiss Confederation.

Any dispute arising shall be settled before the competent Court in Sion (Valais-Switzerland) in accordance with the Swiss laws.

MISCELLANEOUS

The Crans Montana Forum reserves the right to modify the dates, location and Program content of the Forum if non-scheduled & exceptional circumstances beyond its control require to do so. The content of the Programs can in no way be considered contractual.

PERSONAL DATA PROTECTION

In the framework of your participation, the Crans Montana Forum uses your personal identification data to proceed with your Registration.

Only your Name, First Name, Function, Organization and Country of origin will be featured in the related event's "List of Participants" published on our website and printed to be provided to other participants. Our commitment is that we shall never transmit your data, without your consent, to third parties not directly involved in managing your registration and participation.

The Crans Montana Forum is an Institution and you can be assured that your personal data cannot be sold in any case for any kind of purpose!

In compliance with the new European General Data Protection Regulation (GDPR), you have the right to access, correct and/or delete your nominate information by contacting the Crans Montana Forum's Administration either by post or email at info@montana30.org

ETHICS COMPLIANCE

As a major condition of the acceptance of their Registration, Participants commit themselves to comply with the Forum's mission : offering to key representatives of the civil and official societies an informal platform allowing encounters and the sharing of knowledge and experience.

Participants are not authorised to use the Forum's trademark, publications, image or their relationship with the Forum's Representatives to engage in any deals or business outside of the regular scope of the Forum activities. The Forum's role is limited, very strictly, with the sole provision of a platform for informal exchanges open to persons of good faith.

If it happens that any kind of Business takes place between some Participants, by definition such a process will be conducted independently and the Crans Montana Forum's responsibility cannot, in any case be engaged, directly or indirectly.

Participants declare that they have full knowledge and agree to scrupulously respect all national and international legal standards on good business practices, in particular those defined by the OECD regarding the bribery of Public Officials and the regulations of the United States of America and United Kingdom concerning the safeguarding of foreign Civil Servants' integrity.